

MONTHLY PERFORMANCE REPORT

November 2014

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Published by the Policy & Partnerships Team

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Key to Columns and symbols used in report

Column Heading	Description
Minimise, Maximise or Goldilocks	Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2014/15	Annual target for 2014/15
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2015)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2014-2015 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

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Expected Outcome At risk of missing target Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	November 2014	185	134-146	134-146			The number of children subject to a child protection plan has increased this month. This indicator is over target, and although the general trend has been stable at around 163, the increase this month is owing to a higher than average number of Initial Child Protection Conferences together with a lower than average number of children's CP plans being discontinued this month. This indicator is being closely monitored by managers.	People Scrutiny
CP 4.2	Number of Looked After Children [Monthly Snapshot]	Goldilocks	November 2014	224	232-248	232-248			We continue to perform well in relation to the number of Looked After Children per 10,000 population due to the fact we support children to remain living with their families, we achieve permanence for children quickly (adoption, reunification with family members and Special Guardianship) and we have a large cohort of 15, 16 and 17 year olds who leave care at age 18.	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	November 2014	91.7	94.7	94.7			There were no new inspections in November, therefore our performance on this indicator remains unchanged.	People Scrutiny
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	November 2014	£531089	£480000	£480000			Rent arrears at the end of November are showing us to be performing slightly below target . There was a positive reduction of £12,000 this month , and the number of arrears cases has also fallen to 1720 which is the lowest since March 2014.	Policy & Resources Scrutiny

Expected Outcome Some slippage against target Responsible OUs Adult & Community Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q2 2014/15	7.7%	9.4%	10%			The figure for Quarter 1 was 8.9%. the figure for Quarter 2 was 7.7%. The Quarter 3 result will be available in December.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Corporate Services



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	November 2014	69.70%	69.80%	97.00%			A fluctuation of 0.1% is not unusual in any given month and at the current time, we remain on course to meet our year-end target.	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	November 2014	4.63	4.25	7.20			At present the council is slightly above the projected target however for the month of November the average day's lost per FTE is significantly lower than this time last year. In addition to this the average number of days lost per FTE has been on the decline since August, and November's figures are the lowest since July.	Policy & Resources Scrutiny

Expected Outcome Some slippage against target
Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]	Aim to Maximise	November 2014	66.7%	100%	100%			In November 8 children were reported missing a total of 17 times. 2 families refused visits. Of the 6 children for whom visits could take place 2 children would not engage despite repeated and continued efforts. 4 visits were completed.	People Scrutiny
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]	Aim to Maximise	November 2014	N/A	86%	86%			The figure for Quarter 1 was 83%. the figure for Quarter 2 was 84.3%. The Quarter 3 result will be available in December.	People Scrutiny
CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]	Aim to Maximise	November 2014	74	75.5	75.5			There were no new inspections in November. This results in our performance remaining the same as October.	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	November 2014	69.2	82.7	82.7			There were no new inspections in November. This results in our performance remaining the same as October.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	November 2014	698	769	1,300			Final quit figures for November are unlikely to be complete until the end of January as Department of Health guidelines state that successful quits can be registered up to 42 days after the quit date is set. Although fewer people signed up to make a quit attempt as a result of the 2014 Stoptober campaign compared to last year, the actual number of people who successfully quit was higher.	People Scrutiny

Section 2: 2014-2015 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

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Performance Data Expected Outcome: At risk of missing target 4 On course to achieve target 21 Some slippage against target 8 No Value 1

Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	November 2014	5129	5201	7629			Dipti Patel	Policy & Resources Scrutiny

Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	November 2014	39	48	48			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	November 2014	97%	88%	88%			Dipti Patel	Place Scrutiny

Priority Priority 3 - Where possible minimise our impact on the natural environment

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	November 2014	53.54%	53.00%	53.00%			Dipti Patel	Place Scrutiny

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	November 2014	185	134-146	134-146			John O'Loughlin	People Scrutiny
CP 4.2	Number of Looked After Children [Monthly Snapshot]	Goldilocks	November 2014	224	232-248	232-248			John O'Loughlin	People Scrutiny
CP 4.3	The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]	Aim to Maximise	November 2014	9%	7%	7%			Jane Theadom	People Scrutiny
CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]	Aim to Maximise	November 2014	66.7%	100%	100%			John O'Loughlin	People Scrutiny
CP 4.5	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quarterly Snapshot]	Aim to Maximise	Q2 2014/15	N/A	90%	90%			Martin Wintle	People Scrutiny
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]	Aim to Maximise	November 2014	N/A	86%	86%			Martin Wintle	People Scrutiny
CP 4.7	Delayed transfers of care from hospital (social care) [Cumulative]	Aim to Minimise	November 2014	11	16	24			Martin Wintle	People Scrutiny
CP 4.8	% Eligible adaptations completed [Cumulative]	Aim to Maximise	November 2014	100%	100%	100%			Jacqui Lansley	Policy and Resources Scrutiny
CP 4.9	Proportion of appropriate people using social care who receive direct payments [Monthly Snapshot]	Aim to Maximise	November 2014	17.97%	16.22%	16.5%			Martin Wintle	People Scrutiny
CP 4.10	Proportion of adults with learning disabilities who live in their own home or with their family [Quarterly Snapshot]	Aim to Maximise	Q2 2014/15	85.4%	83.5%	90%			Martin Wintle	People Scrutiny
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q2 2014/15	7.7%	9.4%	10%			Martin Wintle	People Scrutiny
CP 4.12	The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	November 2014	13	13	20			Jacqui Lansley	Policy and Resources Scrutiny

Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	November 2014	9,436.75	6,915	9,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	November 2014	2,724,079	2,274,667	3,412,000			Nick Harris	Place Scrutiny

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	November 2014	39.7%	38%	38%			Jane Theadom	People Scrutiny
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	November 2014	28	26	40			James Williams	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	November 2014	698	769	1,300			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	November 2014	3,628	3,443	5,673			Margaret Gray	People Scrutiny

Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	November 2014	69.70%	69.80%	97.00%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.2	% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]	Aim to Maximise	November 2014	71.60%	71.60%	97.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]	Aim to Maximise	November 2014	74	75.5	75.5			Jane Theadom	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	November 2014	69.2	82.7	82.7			Jane Theadom	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	November 2014	91.7	94.7	94.7			Jane Theadom	People Scrutiny

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	November 2014	£531089	£480000	£480000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	November 2014	88.37%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2014	85.11%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	November 2014	93.75%	90.00%	90.00%			Peter Geraghty	Place Scrutiny

Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	November 2014	92.49%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	November 2014	33,587	33,328	50,000			Joanna Ruffle	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	November 2014	4.63	4.25	7.20			Joanna Ruffle	Policy & Resources Scrutiny

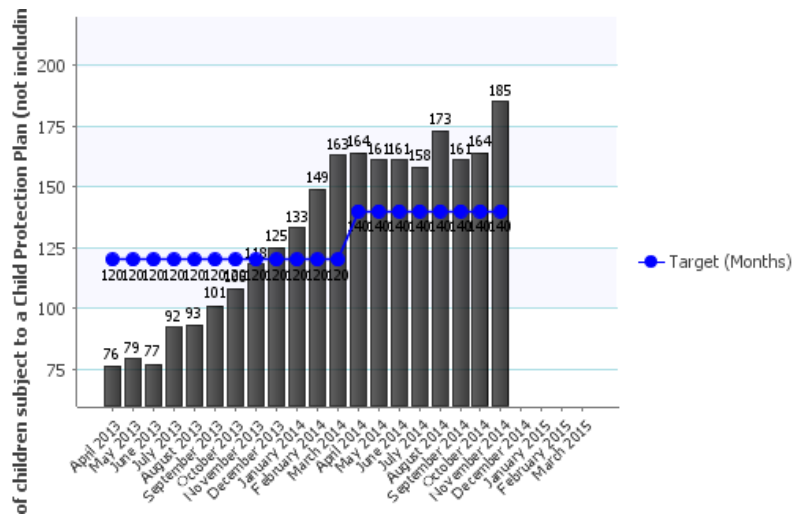
Section 3: Detail of indicators rated Red or Amber

Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults


Expected Outcome: At risk of missing target 2 Some slippage against target 3

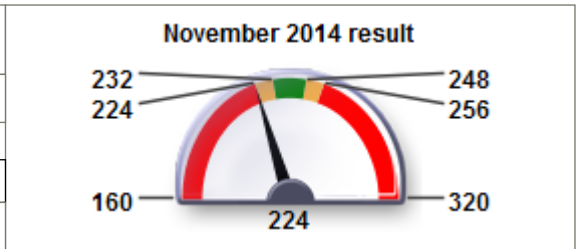
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]			<p>November 2014 result</p>
Expected Outcome		Format	Goldilocks	
Managed By	John O'Loughlin			
Year Introduced	2011			

Date Range 1		
	Value	Target
April 2013	76	120
May 2013	79	120
June 2013	77	120
July 2013	92	120
August 2013	93	120
September 2013	101	120
October 2013	108	120
November 2013	118	120
December 2013	125	120
January 2014	133	120
February 2014	149	120
March 2014	163	120
April 2014	164	140
May 2014	161	140
June 2014	161	140
July 2014	158	140
August 2014	173	140
September 2014	161	140
October 2014	164	140
November 2014	185	140
December 2014		
January 2015		
February 2015		
March 2015		

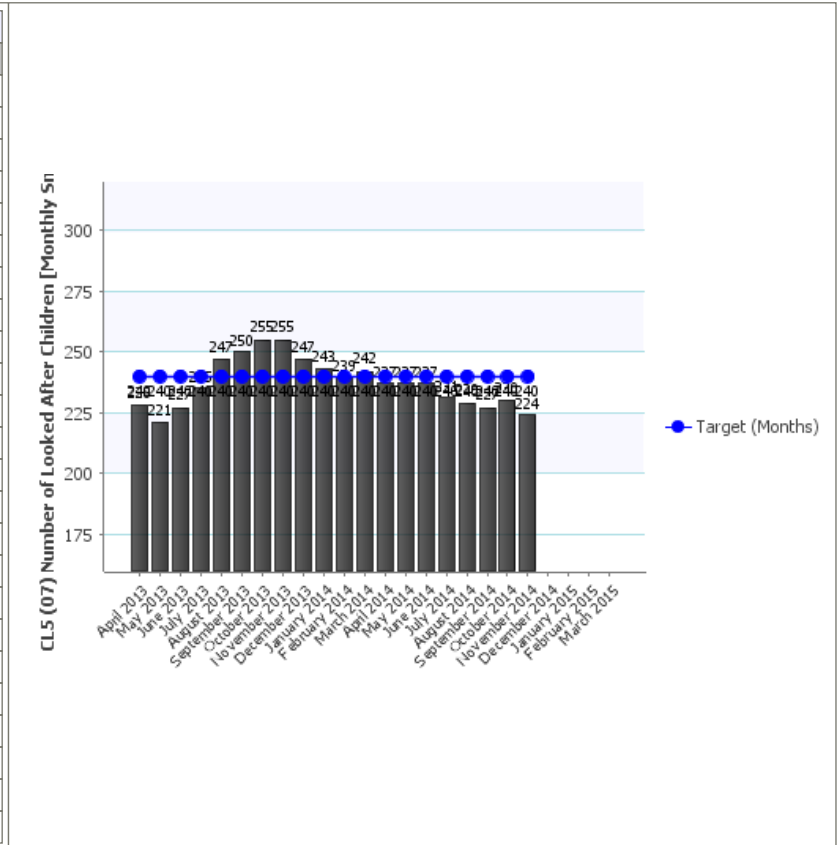


The number of children subject to a child protection plan has increased this month. This indicator is over target, and although the general trend has been stable at around 163, the increase this month is owing to a higher than average number of Initial Child Protection Conferences together with a lower than average number of children's CP plans being discontinued this month. This indicator is being closely monitored by managers.


CP 4.2	Number of Looked After Children [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	John O'Loughlin		
Year Introduced	2006		

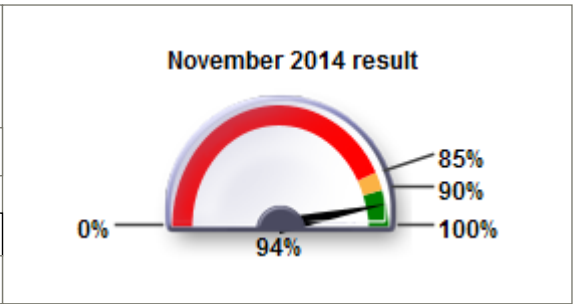


Date Range 1		
	Value	Target
April 2013	228	240
May 2013	221	240
June 2013	227	240
July 2013	235	240
August 2013	247	240
September 2013	250	240
October 2013	255	240
November 2013	255	240
December 2013	247	240
January 2014	243	240
February 2014	239	240
March 2014	242	240
April 2014	237	240
May 2014	237	240
June 2014	237	240
July 2014	231	240
August 2014	229	240
September 2014	227	240
October 2014	230	240
November 2014	224	240
December 2014		
January 2015		
February 2015		
March 2015		

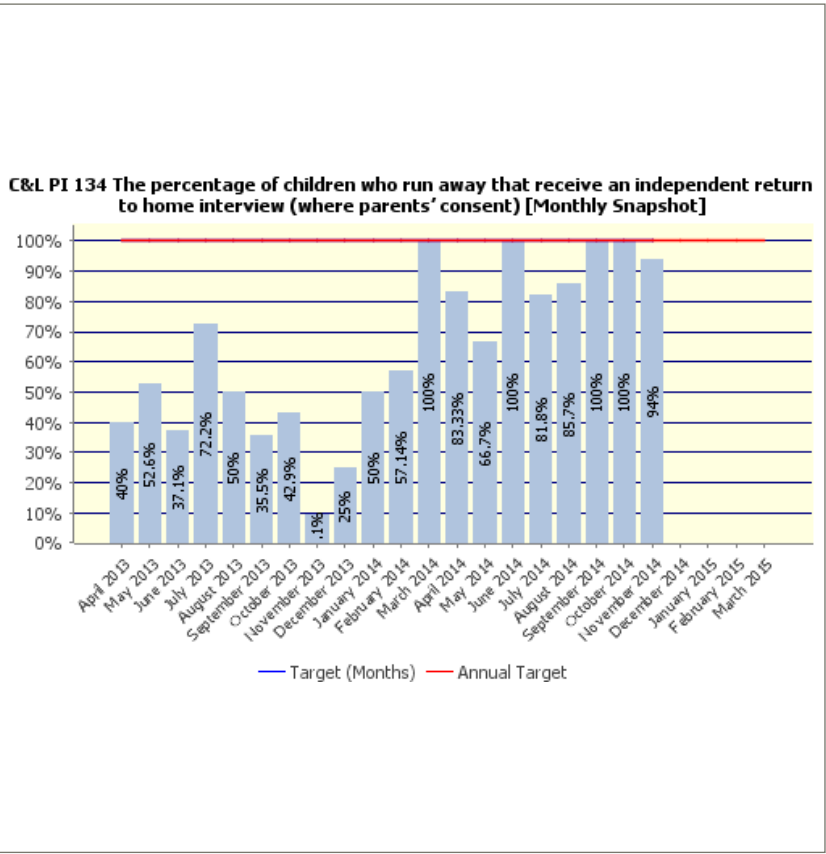


We continue to perform well in relation to the number of Looked After Children per 10,000 population due to the fact we support children to remain living with their families, we achieve permanence for children quickly (adoption, reunification with family members and Special Guardianship) and we have a large cohort of 15, 16 and 17 year olds who leave care at age 18.


CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	John O'Loughlin		
Year Introduced	2013		



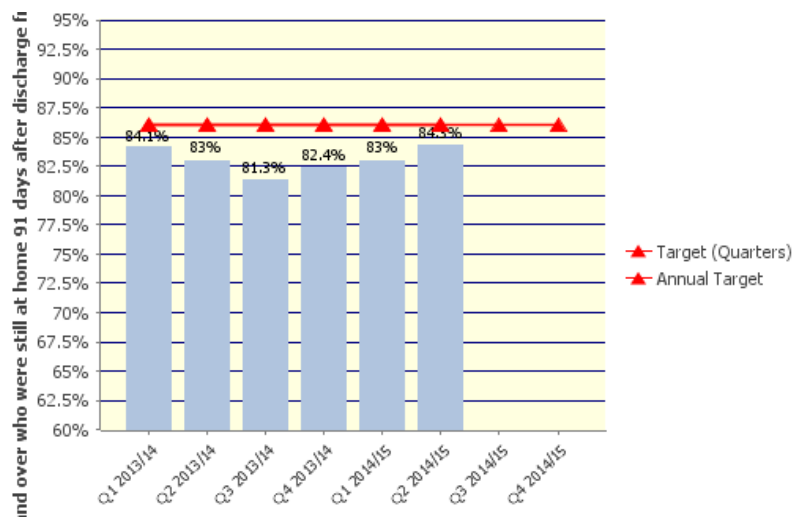
Date Range 1		
	Value	Target
April 2013	40%	100%
May 2013	52.6%	100%
June 2013	37.1%	100%
July 2013	72.2%	100%
August 2013	50%	100%
September 2013	35.5%	100%
October 2013	42.9%	100%
November 2013	9.1%	100%
December 2013	25%	100%
January 2014	50%	100%
February 2014	57.14%	100%
March 2014	100%	100%
April 2014	83.33%	100%
May 2014	66.7%	100%
June 2014	100%	100%
July 2014	81.8%	100%
August 2014	85.7%	100%
September 2014	100%	100%
October 2014	100%	100%
November 2014	94%	100%
December 2014		
January 2015		
February 2015		
March 2015		




16 out of 17 Return to home visits completed, 9 children independently seen, 1 Visit refused, 7 children unable to be seen, although 3 found notifications were for the same child who is known to Social Care and RMM meeting has been held.

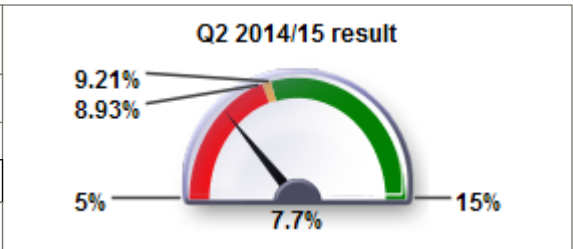
CP 4.6	Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Martin Wintle		
Year Introduced			

Date Range 1		
	Value	Target
April 2013		85%
May 2013		85%
June 2013		85%
Q1 2013/14	84.1%	86%
July 2013		85%
August 2013		85%
September 2013		85%
Q2 2013/14	83%	86%
October 2013		85%
November 2013		85%
December 2013		85%
Q3 2013/14	81.3%	86%
January 2014		85%
February 2014		85%
March 2014	82.4%	85%
Q4 2013/14	82.4%	86%
April 2014		86%
May 2014	N/A	86%
June 2014	83%	86%
Q1 2014/15	83%	86%
July 2014	N/A	86%
August 2014	N/A	86%
September 2014	84.3%	86%
Q2 2014/15	84.3%	86%
October 2014	N/A	86%
November 2014	N/A	86%
December 2014		
Q3 2014/15		
January 2015		
February 2015		
March 2015		
Q4 2014/15		

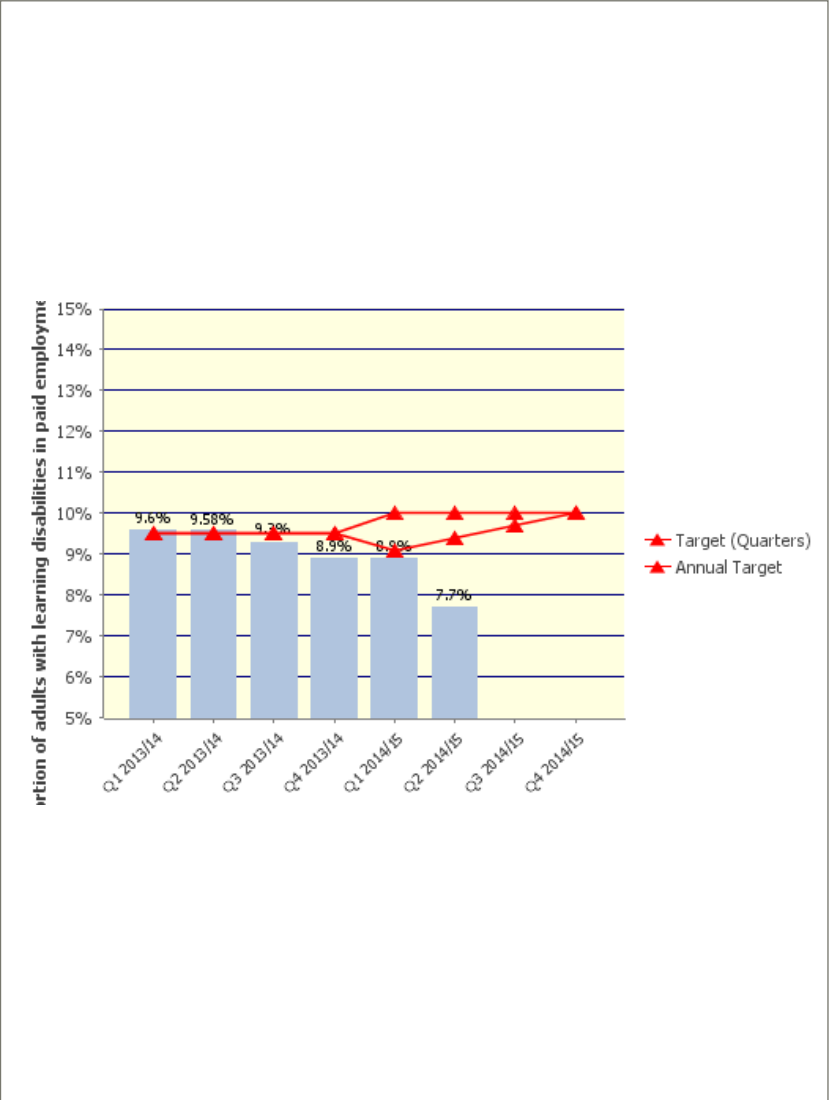


The figure for Quarter 1 was 83%. the figure for Quarter 2 was 84.3%. The Quarter 3 result will be available in December.

CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Martin Wintle		
Year Introduced			




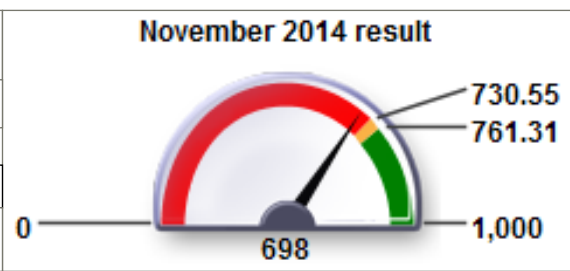
Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		9.5%
Q1 2013/14	9.6%	9.5%
July 2013		9.5%
August 2013		9.5%
September 2013		9.5%
Q2 2013/14	9.58%	9.5%
October 2013		9.5%
November 2013		9.5%
December 2013		9.5%
Q3 2013/14	9.3%	9.5%
January 2014		
February 2014		
March 2014	8.9%	10%
Q4 2013/14	8.9%	9.5%
April 2014		
May 2014	N/A	
June 2014	8.9%	9.1%
Q1 2014/15	8.9%	9.1%
July 2014	N/A	9.1%
August 2014	N/A	
September 2014	7.7%	9.1%
Q2 2014/15	7.7%	9.4%
October 2014	N/A	
November 2014	N/A	
December 2014		
Q3 2014/15		9.7%
January 2015		
February 2015		
March 2015		
Q4 2014/15		10%



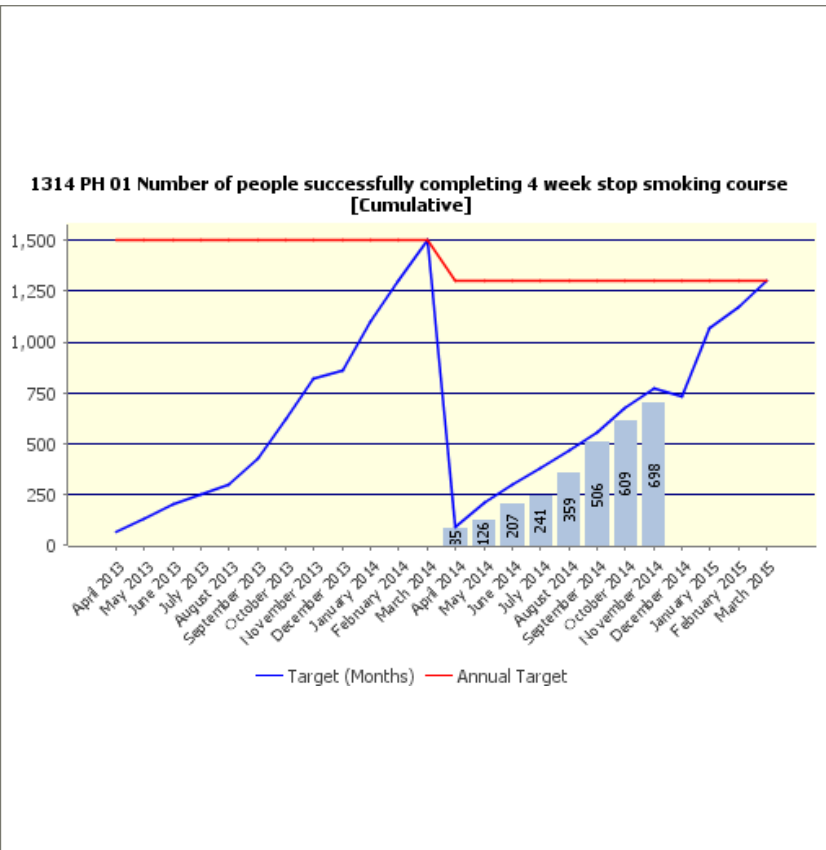
The figure for Quarter 1 was 8.9%. the figure for Quarter 2 was 7.7%. The Quarter 3 result will be available in December.

Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend
Expected Outcome: Some slippage against target 1

CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Liesel Park		
Year Introduced			




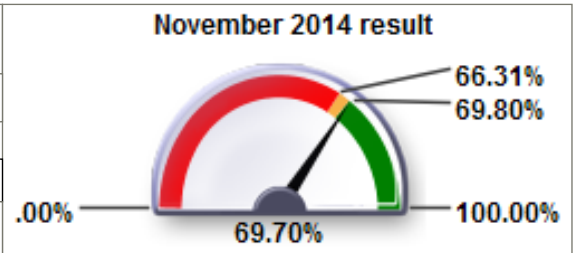
Date Range 1		
	Value	Target
April 2013		70
May 2013		135
June 2013		200
July 2013		252
August 2013		297
September 2013		427
October 2013		617
November 2013		822
December 2013		862
January 2014		1,100
February 2014		1,300
March 2014		1,500
April 2014	85	89
May 2014	126	208
June 2014	207	297
July 2014	241	383
August 2014	359	464
September 2014	506	558
October 2014	609	672
November 2014	698	769
December 2014		729
January 2015		1,068
February 2015		1,171
March 2015		1,300



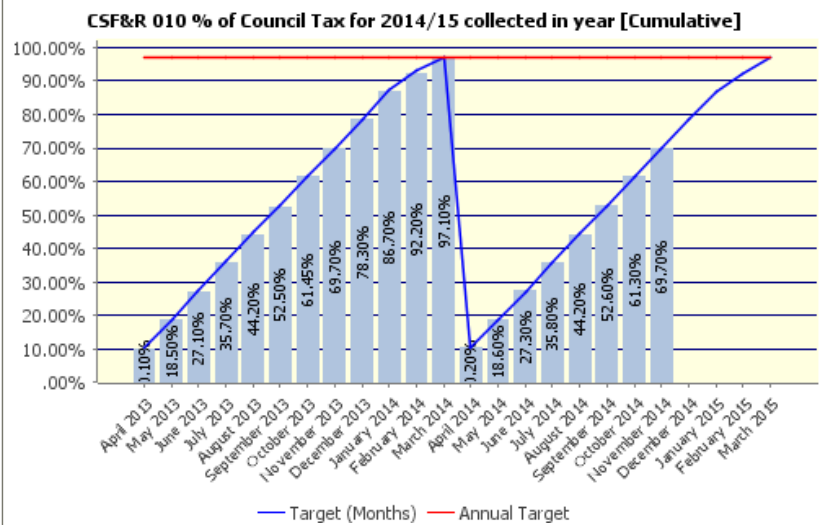
Final quit figures for November are unlikely to be complete until the end of January as Department of Health guidelines state that successful quits can be registered up to 42 days after the quit date is set. Although fewer people signed up to make a quit attempt as a result of the 2014 Stoptober campaign compared to last year, the actual number of people who successfully quit was higher.

Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents
Expected Outcome: At risk of missing target 1 Some slippage against target 3


CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Joe Chesterton		
Year Introduced	2000		

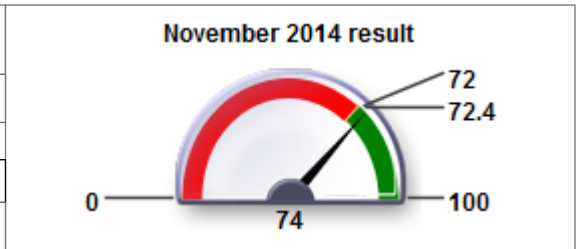


Date Range 1		
	Value	Target
April 2013	10.10%	10.20%
May 2013	18.50%	18.80%
June 2013	27.10%	27.40%
July 2013	35.70%	36.30%
August 2013	44.20%	45.00%
September 2013	52.50%	52.80%
October 2013	61.45%	61.40%
November 2013	69.70%	70.00%
December 2013	78.30%	78.60%
January 2014	86.70%	87.20%
February 2014	92.20%	92.90%
March 2014	97.10%	97.00%
April 2014	10.20%	10.20%
May 2014	18.60%	18.50%
June 2014	27.30%	27.20%
July 2014	35.80%	35.80%
August 2014	44.20%	44.40%
September 2014	52.60%	52.60%
October 2014	61.30%	61.40%
November 2014	69.70%	69.80%
December 2014		78.40%
January 2015		86.80%
February 2015		92.40%
March 2015		97.00%

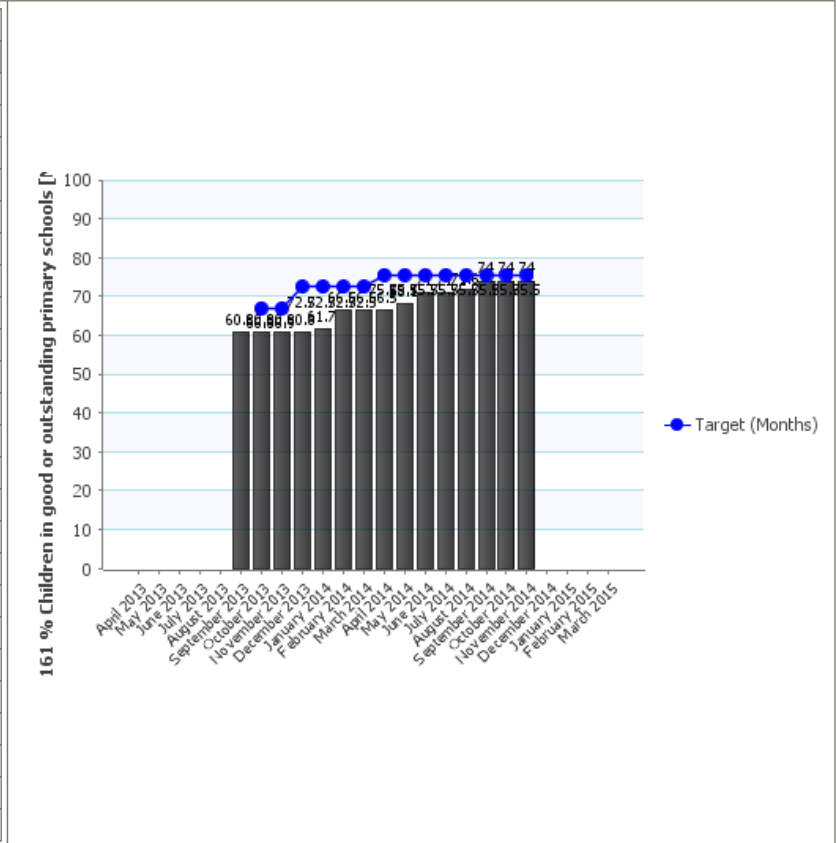


A fluctuation of 0.1% is not unusual in any given month and at the current time, we remain on course to meet our year-end target.


CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			

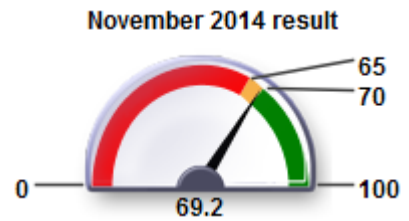


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	60.8	
October 2013	60.8	66.9
November 2013	60.8	66.9
December 2013	60.8	72.5
January 2014	61.7	72.5
February 2014	66.5	72.5
March 2014	66.5	72.5
April 2014	66.5	75.5
May 2014	68.1	75.5
June 2014	71	75.5
July 2014	71	75.5
August 2014	71.6	75.5
September 2014	74	75.5
October 2014	74	75.5
November 2014	74	75.5
December 2014		
January 2015		
February 2015		
March 2015		

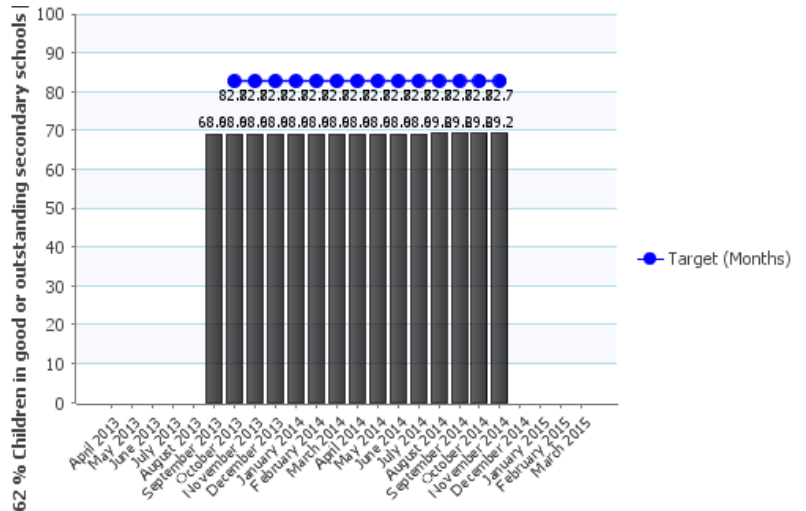


There were no new inspections in November. This results in our performance remaining the same as October.


CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			

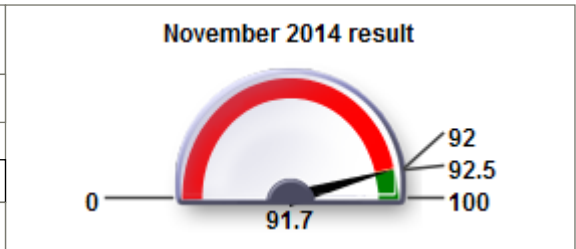


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	68.9	
October 2013	68.9	82.7
November 2013	68.9	82.7
December 2013	68.9	82.7
January 2014	68.9	82.7
February 2014	68.9	82.7
March 2014	68.9	82.7
April 2014	68.9	82.7
May 2014	68.9	82.7
June 2014	68.9	82.7
July 2014	68.9	82.7
August 2014	69.2	82.7
September 2014	69.2	82.7
October 2014	69.2	82.7
November 2014	69.2	82.7
December 2014		
January 2015		
February 2015		
March 2015		

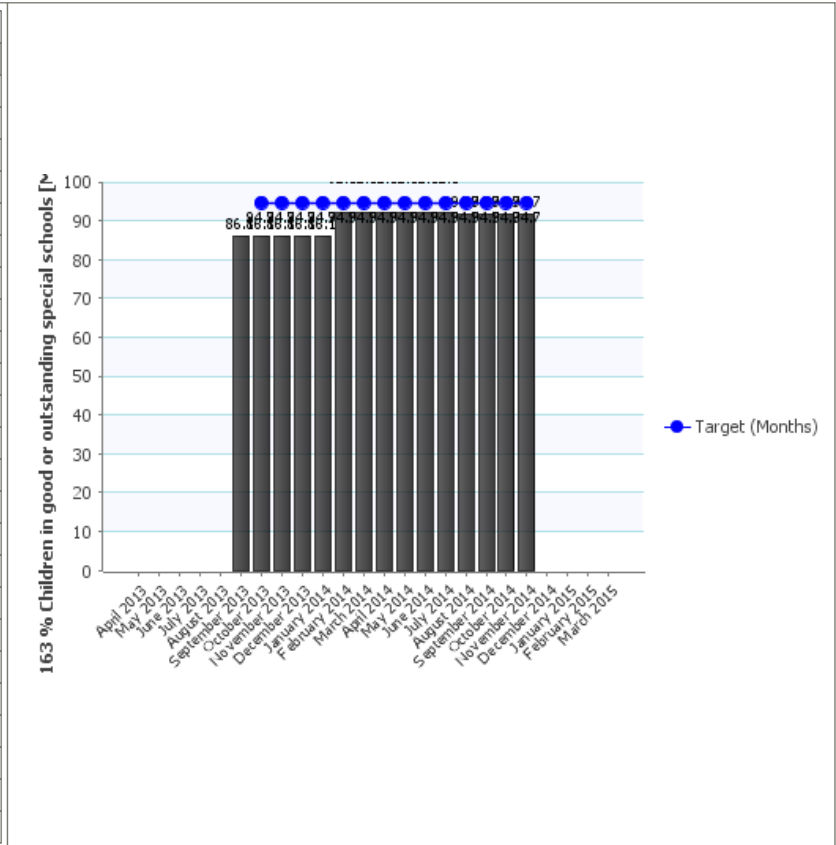


There were no new inspections in November. This results in our performance remaining the same as October.

CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			



Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	86.1	
October 2013	86.1	94.7
November 2013	86.1	94.7
December 2013	86.1	94.7
January 2014	86.1	94.7
February 2014	92.1	94.7
March 2014	92.1	94.7
April 2014	92.1	94.7
May 2014	92.1	94.7
June 2014	92.1	94.7
July 2014	92.1	94.7
August 2014	91.7	94.7
September 2014	91.7	94.7
October 2014	91.7	94.7
November 2014	91.7	94.7
December 2014		
January 2015		
February 2015		
March 2015		



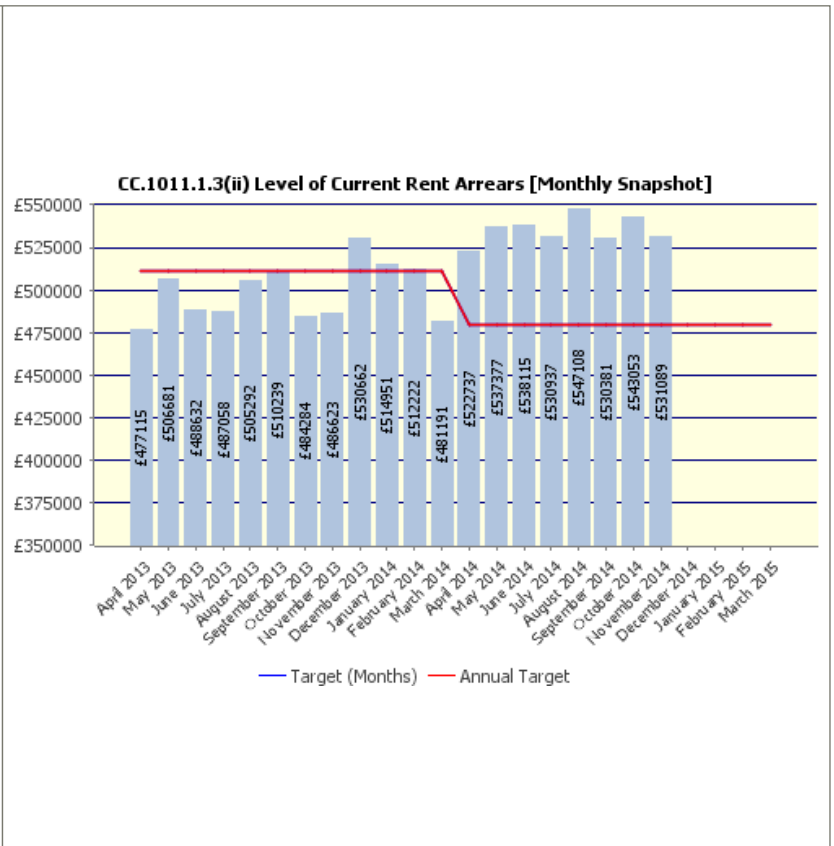
There were no new inspections in November, therefore our performance on this indicator remains unchanged.

Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

Expected Outcome: At risk of missing target 1


CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]			<p>November 2014 result</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Jacqui Lansley			
Year Introduced	2007			

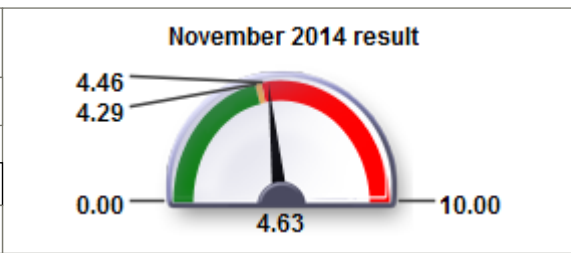
Date Range 1		
	Value	Target
April 2013	£477115	£511234
May 2013	£506681	£511000
June 2013	£488632	£511000
July 2013	£487058	£511000
August 2013	£505292	£511000
September 2013	£510239	£511000
October 2013	£484284	£511000
November 2013	£486623	£511000
December 2013	£530662	£511000
January 2014	£514951	£511000
February 2014	£512222	£511000
March 2014	£481191	£511000
April 2014	£522737	£480000
May 2014	£537377	£480000
June 2014	£538115	£480000
July 2014	£530937	£480000
August 2014	£547108	£480000
September 2014	£530381	£480000
October 2014	£543053	£480000
November 2014	£531089	£480000
December 2014		£480000
January 2015		£480000
February 2015		£480000
March 2015		£480000



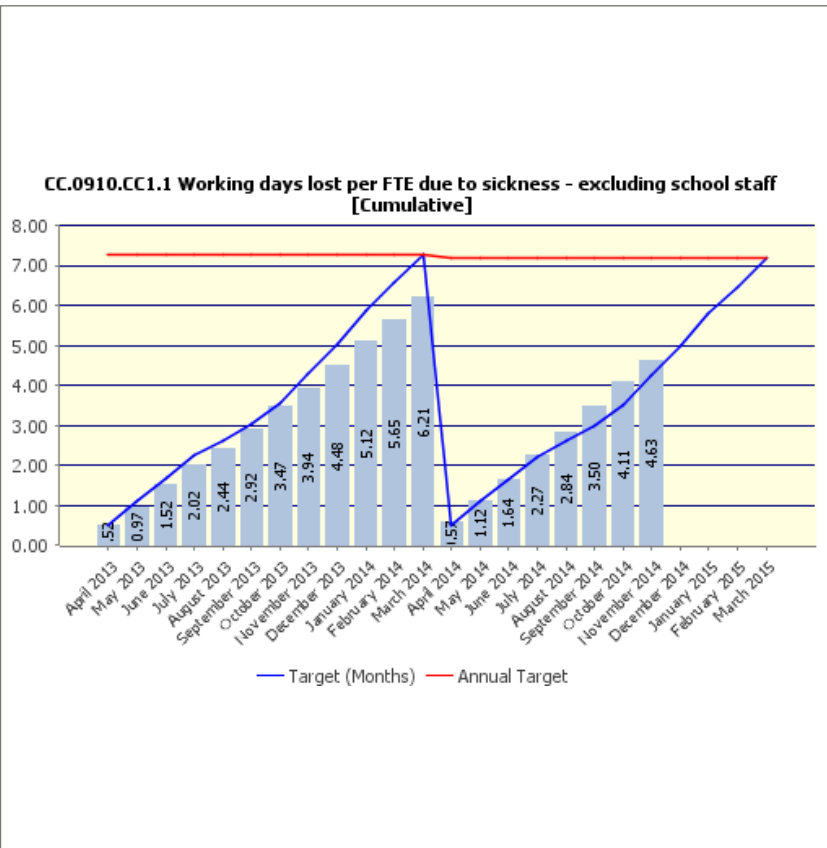
Rent arrears at the end of November are showing us to be performing slightly below target . There was a positive reduction of £12,000 this month , and the number of arrears cases has also fallen to 1720 which is the lowest since March 2014.

Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community
 Expected Outcome: Some slippage against target 1

CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]		
Expected Outcome		Format	Aim to Minimise
Managed By	Joanna Ruffle		
Year Introduced	2009		



Date Range 1		
	Value	Target
April 2013	0.52	0.52
May 2013	0.97	1.11
June 2013	1.52	1.67
July 2013	2.02	2.24
August 2013	2.44	2.64
September 2013	2.92	3.05
October 2013	3.47	3.56
November 2013	3.94	4.31
December 2013	4.48	5.04
January 2014	5.12	5.88
February 2014	5.65	6.56
March 2014	6.21	7.26
April 2014	0.57	0.51
May 2014	1.12	1.10
June 2014	1.64	1.65
July 2014	2.27	2.21
August 2014	2.84	2.61
September 2014	3.50	3.01
October 2014	4.11	3.51
November 2014	4.63	4.25
December 2014		4.97
January 2015		5.80
February 2015		6.47
March 2015		7.20



At present the council is slightly above the projected target however for the month of November the average day's lost per FTE is significantly lower than this time last year. In addition to this the average number of days lost per FTE has been on the decline since August, and November's figures are the lowest since July.



Revenue Budget Monitoring 2014/15

Period 8

**as at 30 November 2014
Portfolio Summary**

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1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2014/15, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 November 2014.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2014. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of November, corporate savings of £164,655 have still to be allocated to service departments and this will be done in the coming months as the detailed allocations are finalised by Directors.

2. Overall Budget Performance – General Fund

A projected underspend of £544,000 is being forecast as measured against the latest budget. Within this position there is a projected overspend of £160,000 in Council portfolio spending. This position reflects the budget pressures some services are reporting, offset by some significant one-off underspends as shown in the detail in section 3 on service variances. Without these one-off underspends, pressures would still exist in the Council base budget.

General Fund Portfolio Forecast Comparison 2014/15 at 30 November 2014 - Period 8

Portfolio	Latest Budget 2014/15 £000	Projected Outturn 2014/15 £000	November Forecast Variance £000	October Forecast Variance £000
Adult Social Care, Health & Housing	48,880	49,012	132	126
Children & Learning	35,221	35,438	217	305
Leader	9,224	9,213	(11)	(47)
Enterprise, Tourism & Economic Development	16,997	16,832	(165)	(165)
Community Development	4,333	4,662	329	(26)
Public Protection, Waste & Transport	24,539	24,261	(278)	(228)
Regulatory Services	2,459	2,395	(64)	(114)
Total Directorates	141,653	141,813	160	-149
Non-Service Areas	(8,272)	(8,976)	(704)	(607)
Net Expenditure / (Income)	133,381	132,837	(544)	(756)

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

3. Service Variances (£160,000 forecast overspend)

The key variances are as shown in the following table:-

Portfolio	Unfavourable £(000)	Favourable £(000)	Net £(000)
<u>Adult Social Care Health & Housing</u>			
People with a Learning Disability - Lower than estimated homecare and residential care placements		(317)	
People with Mental Health Needs - Higher than estimated residential care placements, direct payment packages and supported living	864		
Physical and Sensory Impairment - Higher than estimated residential care placements.	195		
Older People - Reduced residential care packages partly offset by higher than estimated homecare and direct payment packages		(401)	
Additional income from Court of protection on Adult Business Support and underspend in Customer Services Team		(113)	
Service Strategy & Regulation - Renegotiated Healthwatch contract		(23)	
Vacancy in the Private Sector Housing team.		(40)	
Savings on Supporting People Contractor Payments		(35)	
Minor variances	2		
	1,061	(929)	132
<u>Children & Learning</u>			
Legal charges for children in care - high case load	130		
Children's Placements - forecast of current cohort	532		
Children's Placements -high cost children with disabilities	150		
Agency spend on qualified social workers	230		
School Support - Education Transport retendering and renegotiation and staffing underspends within Integrated Locality Service		(150)	
Internal Fostering underspend and in year savings on adoption services		(340)	
Savings on Allan Cole and Marigold House service consolidation		(200)	
Agency spend on Independent Reviewing Officers	60		
In-year vacancies in Early Years and Integrated Locality Services		(60)	
In year savings on provision of CAMHS.		(40)	
In-year vacancies in Youth Offending Services and Youth Justice Board		(95)	
	1,102	(885)	217

Portfolio (Continued)	Unfavourable £(000)	Favourable £(000)	Net £(000)
<u>Leader</u>			
Lower Accounts Payable income - Schools using own Bank	39		
Underspend on Staffing in Financial Management due to vacancies		(50)	
Asset Management underspend on professional fees and staffing		(10)	
Treasury Management underspends (VAT Advisor and Fund Manager)		(81)	
Underspend on Democratic Support		(17)	
Underspend on Mayoral and Members travel and hospitality		(15)	
Overspend due to cover for Long Term Sickness	10		
Additional Costs of HR Restructure offset by underpends in PC	5		
Redundancy and Agency costs in Policy team	49		
Additional one off income from ECC to Legal Services		(16)	
Reduction in Property and Regeneration contract income	75		
Minor variances			
	178	(189)	(11)
<u>Enterprise, Tourism & Economic Development</u>			
Amenity Services Organisation Transport costs	70		
Staffing secondment underspend		(30)	
Sports grounds income shortfall	30		
Leisure contract saving		(100)	
Theatres contract saving		(150)	
Grants allocated out to events	15		
	115	(280)	(165)
<u>Community Development</u>			
CCTV restructure	100		
Community Safety contractors		(76)	
Underspend on Staffing in Customer Services		(50)	
Overtime and Agency Staff in the Benefits team	90		
Housing Benefit Payments	270		
	460	(126)	334
<u>Public Protection, Waste & Transport</u>			
Decriminalised parking income	150		
Gainshare shortfall		(395)	
Streetworks permit income		(50)	
Waste Management restructure	50		
Toilet maintenance	17		
	217	(445)	(228)
<u>Regulatory Services</u>			
Development Control income		(150)	
Animal Warden contractors	31		
Minor variances	5		
	36	(150)	(114)
Total	3,169	(3,004)	165

4. Non Service Variances (£704,000 forecast underspend)

Financing Costs (£700k)

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2013/14 and into 2014/15, borrowing has been delayed and temporary

cashflow funds were/are being used instead, as this is currently the most economically advantageous financial approach for the Council.

Levies and Precepts (£4k)

The annual levy from the Coroners Court is less than advised by the organisation when setting the budget.

5. Appropriations to / from Earmarked Reserves

Net appropriations to Earmarked Reserves totalling £11,372,000 were agreed by Council when setting the 2014/15 budget in February 2014. The current outturn position of £14,771,000 also allows for:-

Appropriations from Reserves

- £538,000 from the Business Transformation Reserve to enable the progression of various projects
- £200,000 from the Housing Benefit reserve
- £411,000 from the Troubled Families Reserve
- £255,000 from the Adoption Improvement Grant Reserve
- £224,000 from the Social Work Training Grant Reserve
- £59,000 from the SEN Reform Grant Reserve
- £1,096,000 from the Public Health Reserve
- £92,000 from the People (adults) Reserve
- £68,000 from the Place (LSTF) Reserve
- £24,000 from the Agresso reserve
- £432,000 from the Capital reserve

All of these appropriations except for the Business Transformation Reserve are as a result of the technical treatment of grants in the accounts. The full value of the grant is to be shown in the year which it relates to, but any carry forwards (where permissible) are carried into the following year via an earmarked reserve.

6. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2014/15 included planned revenue contributions, via the use of Earmarked Reserves, of £656,000 has been increased to £1,113,000 with the additional £457,000 coming from the Agresso reserve and the capital reserve.

7. Performance against Budget savings targets for 2014/15

As part of setting the Council budget for 2014/15, a schedule of Departmental and Corporate savings was approved totalling £7.319 million. These are required to achieve a balanced budget.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then the relevant Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
People	250	575	3,643	4,468	4,129	(339)
Corporate Services	0	0	905	905	905	0
Place	0	235	716	951	951	0
Corporate	0	0	95	95	95	0
Department Sub-Total	250	810	5,359	6,419	6,080	(339)
Category Management						
ICT	0	0	150	150	150	0
Highways	200	0	0	200	0	(200)
Transport	300	0	0	300	135	(165)
Social Care	0	0	250	250	250	0
Category Management Sub-Total	500	0	400	900	535	(365)
Total	750	810	5,759	7,319	6,615	(704)

Although the current forecast is showing a shortfall of £704,000 against the required savings total of £7.319 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

8. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 27th February 2014 and anticipated that £3,151,000 would be appropriated to earmarked reserves in 2014/15.

The closing HRA revenue balance as at 31st March 2014 was £3,502,000.

The current forecast is projecting a £180,000 underspend because of higher than expected rental and service charges income and a lower number of void properties than estimated in the budget. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Portfolio Holder Summary

Portfolio	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
Adult Social Care, Health & Housing	72,187	(24,383)	47,804	1,076	48,880	49,012	132	32,608	32,863	255
Children & Learning	144,297	(111,028)	33,269	1,952	35,221	35,438	217	23,975	24,016	41
Leader	27,396	(21,184)	6,212	3,012	9,224	9,213	(11)	9,242	8,123	(1,119)
Enterprise, Tourism & Economic										
Development	18,398	(5,674)	12,724	4,273	16,997	16,832	(165)	12,436	12,207	(229)
Community Development	116,668	(113,577)	3,091	1,242	4,333	4,662	329	2,799	2,362	(437)
Public Protection, Waste & Transport	37,059	(13,377)	23,682	857	24,539	24,261	(278)	15,442	14,977	(465)
Regulatory Services	5,021	(2,600)	2,421	38	2,459	2,395	(64)	1,408	1,127	(281)
Portfolio Net Expenditure	421,026	(291,823)	129,203	12,450	141,653	141,813	160	97,910	95,675	(2,235)
Reversal of Depreciation	(21,488)	9,272	(12,216)	(8,802)	(21,018)	(21,018)	0	(15,760)	(14,994)	766
Levies	516	0	516	0	516	512	(4)	314	314	0
Financing Costs	20,179	(3,974)	16,205	0	16,205	15,505	(700)	8,620	8,253	(367)
Contingency	5,525	0	5,525	(706)	4,819	4,819	0	(547)	0	547
Pensions Upfront Funding	9,564	0	9,564	0	9,564	9,564	0	9,564	9,564	0
Miscellaneous Income	0	0	0	0	0	0	0	0	541	541
Sub Total	14,296	5,298	19,594	(9,508)	10,086	9,382	(704)	2,191	3,678	1,487
Net Operating Expenditure	435,322	(286,525)	148,797	2,942	151,739	151,195	(544)	100,101	99,353	(748)
General Grants	0	(4,465)	(4,465)	0	(4,465)	(4,465)	0	(2,631)	(2,691)	(60)
Corporate Savings	(235)	0	(235)	0	(235)	(235)	0	0	0	0
Revenue Contribution to Capital	656	0	656	457	1,113	1,113	0	0	0	0
Contribution to / (from) Earmarked	(11,372)	0	(11,372)	(3,399)	(14,771)	(14,771)	0	(9,181)	0	9,181
Contribution to / (from) General	0	0	0	0	0	544	544	0	0	0
Net Expenditure / (Income)	424,371	(290,990)	133,381	0	133,381	133,381	0	88,289	96,662	8,373

Use of General Reserves						
Balance as at 1 April 2014		11,000		11,000	11,000	0
Use in Year		0	0	0	544	544
Balance as at 31 March 2015		11,000	0	11,000	11,544	544

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Adult Social Care, Health & Housing
Portfolio Holder - Cllr D Norman**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	492	(497)	(5)	5	0	10	10	0	21	21
b Housing Needs & Homelessness	1,868	(682)	1,186	41	1,227	1,227	0	753	739	(14)
c Commissioning Team	1,445	(1,716)	(271)	729	458	345	(113)	316	211	(105)
d Strategy & Development	2,012	(2,409)	(397)	110	(287)	(295)	(8)	(188)	(243)	(55)
e People with a Learning Disability	16,920	(1,490)	15,430	(300)	15,130	14,813	(317)	10,034	9,719	(315)
f People with Mental Health Needs	2,996	(162)	2,834	372	3,206	4,070	864	2,012	3,010	998
g Older People	32,093	(12,378)	19,715	162	19,877	19,476	(401)	12,301	11,938	(363)
h Other Community Services	1,483	(1,292)	191	53	244	244	0	1,209	1,232	23
i Private Sector Housing	3,704	(3,162)	542	40	582	542	(40)	395	315	(80)
j People with a Physical or Sensory Impairment	4,506	(488)	4,018	4	4,022	4,217	195	2,689	2,864	175
k Supporting People	4,240	0	4,240	(140)	4,100	4,065	(35)	2,908	2,895	(13)
l Service Strategy & Regulation	428	(107)	321	0	321	298	(23)	179	162	(17)
Total Net Budget for Portfolio	72,187	(24,383)	47,804	1,076	48,880	49,012	132	32,608	32,863	255

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

132
239
705

1,076

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Adult Social Care, Health & Housing
Portfolio Holder - Cllr D Norman**

Forecast Outturn Variance	Year to Date Variance
a. Advertising costs for Head of Adult Services	Advertising costs for Head of Adult Services
b.	
c. Mainly due to additional income from Court of Protection and predicted underspend in Customer Services Team.	Mainly due to additional income from Court of Protection and predicted underspend in Customer Services Team.
d.	Underspend due to vacancies being filled later in the year.
e. Mainly because of lower than projected residential care placements and direct payments.	Mainly because of lower than projected residential care placements & direct payments.
f. Mainly as a result of higher than projected residential care placements, direct payments and supported living.	Mainly as a result of higher than projected residential care placements direct payments & supported living.
g. Reduced residential care placements offset by higher homecare and direct payment packages. Because of the volatility of this budget, the forecast year end variance may change over the course of the year.	Reduced residential care placements offset by higher homecare and direct payment packages.
h.	
i. Underspend due to a vacancy	Underspend due to a vacancy
j. Higher than estimated residential care placements.	Higher than estimated residential care placements.
k. Savings achieved on renegotiated Supporting People contracts.	
l. Savings achieved on renegotiated Health Watch contract.	

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Children and Learning
Portfolio Holder - Cllr A P Jones**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,378	(1,482)	896	(45)	851	851	0	576	651	75
b Children with Special Needs	2,678	(502)	2,176	125	2,301	2,581	280	1,470	1,604	134
c Early Years Development and Child Care Partnership	10,974	(9,605)	1,369	254	1,623	1,613	(10)	1,005	947	(58)
d Children Fieldwork Services	4,451	0	4,451	(165)	4,286	4,516	230	2,879	3,103	224
e Children Fostering and Adoption	7,274	(594)	6,680	112	6,792	6,212	(580)	4,559	3,978	(581)
f Youth Service	1,761	(265)	1,496	(20)	1,476	1,426	(50)	982	949	(33)
g Age 14 to 19 Learning and Development	0	0	0	0	0	0	0	0	2	2
h Other Education	558	(519)	39	(28)	11	11	0	74	50	(24)
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,625	(200)	4,425	113	4,538	5,070	532	3,026	3,416	390
k Schools Delegated Budgets	73,957	(73,957)	0	0	0	0	0	0	32	32
l Children Specialist Commissioning	955	(55)	900	39	939	999	60	621	664	43
m Children Specialist Projects	290	(169)	121	0	121	121	0	209	210	1
n School Support and Preventative Services	31,665	(22,562)	9,103	1,255	10,358	10,158	(200)	7,528	7,429	(99)
o Youth Offending Service	2,731	(1,118)	1,613	312	1,925	1,880	(45)	1,046	981	(65)
Total Net Budget for Portfolio	144,297	(111,028)	33,269	1,952	35,221	35,438	217	23,975	24,016	41

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

950
50
952

1,952

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Children and Learning
Portfolio Holder - Cllr A P Jones**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Budget is under pressure due to 3 children with disabilities with high levels of need placed in high cost settings. Impact of recruitment costs and legal fees; 2013/14 overspent by +£100K, and the case load remains high.	
c. In-year vacancies within the Early Years Team.	
d. Overspending on staffing budgets due to expenditure on Agency qualified social workers in the First Contact and Care Management Teams.	
e. <ul style="list-style-type: none"> • Forecast underspend on In-house fostering placements, est. £200K which partially offsets and is managed in conjunction with the PVI budget above. • The budgets for Marigold House and Allan Cole are under-spending by approx. £200K ahead of long term savings plan. • Additionally there are underspends on the CAMHS service and Adoption team costs due to service redesign and synergies arising from the adoption grant. 	Underspend on accrued foster payments to date as per the schedules.
f.	
g.	
h.	
i.	
j. Forecast costs for the current cohort of looked after children in PVI placements, plus an assumed projection for 1 extra private fostering placement, plus 1 extra residential placement till year end.	Overspend to date consistent with year-end forecast.
k.	
l. Overspend due to Agency staffing costs. Nationally it is a difficult recruitment market for Independent Reviewing Officers, and maintaining IRO capacity is necessary to meet statutory guidelines.	

m.

n. Savings made by retendering and negotiating home to school transport contracts.
Combination of in-year staffing underspends and unassigned staffing budget following team reorganisation.

o. Underspend due to staffing vacancies in the Youth Offending Service Workers and Youth Justice Board Core Teams.

p.

General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Leader
Portfolio Holder - Cllr R Woodley

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000	
a	Accounts Payable	257	(240)	17	3	20	59	39	13	42	29
b	Accounts Receivable	333	(317)	16	0	16	16	0	7	(2)	(9)
c	Accountancy	3,114	(3,116)	(2)	(453)	(455)	(505)	(50)	(296)	(391)	(95)
d	Asset Management	422	(419)	3	0	3	(7)	(10)	3	(21)	(24)
e	Internal Audit & Corporate Fraud	867	(872)	(5)	11	6	6	0	26	(25)	(51)
f	Buildings Management	2,733	(2,715)	18	13	31	31	0	153	252	99
g	Administration & Support	538	(531)	7	4	11	11	0	8	(1)	(9)
h	Community Centres and Club 60	90	(1)	89	13	102	102	0	90	72	(18)
i	Corporate and Industrial Estates	761	(960)	(199)	1,945	1,746	1,746	0	2,120	2,067	(53)
j	Corporate and Non Distributable Costs	3,458	(168)	3,290	(256)	3,034	2,953	(81)	3,502	3,091	(411)
k	Corporate Subscriptions	73	0	73	0	73	73	0	60	56	(4)
l	Council Tax Admin	1,329	(462)	867	33	900	900	0	592	353	(239)
m	Emergency Planning	123	0	123	10	133	133	0	93	82	(11)
n	Democratic Services Support	453	(1)	452	14	466	449	(17)	309	287	(22)
o	Media And Communication	0	0	0	0	0	0	0	0	0	0
p	Member Expenses	741	0	741	1	742	727	(15)	492	467	(25)
q	Directorate of Support Services	945	(836)	109	22	131	141	10	97	118	21
r	Elections and Electoral Registration	387	(3)	384	32	416	416	0	319	289	(30)
s	People & Organisational Development	459	(441)	18	26	44	34	(10)	29	1	(28)
t	Strategy & Performance	854	(340)	514	42	556	605	49	377	413	36
u	Programme Office	325	(947)	(622)	12	(610)	(610)	0	(407)	(423)	(16)
v	Human Resources	1,611	(1,644)	(33)	94	61	86	25	262	312	50
w	Information Comms & Technology	3,974	(3,612)	362	1,259	1,621	1,621	0	993	731	(262)
x	Information and Governance	0	0	0	0	0	0	0	0	0	0
y	Insurance	189	(239)	(50)	0	(50)	(50)	0	(33)	(36)	(3)
z	Local Land Charges	260	(312)	(52)	0	(52)	(52)	0	(3)	(11)	(8)
aa	Legal Services	1,076	(1,071)	5	1	6	(10)	(16)	5	(65)	(70)
ab	Non Domestic Rates Collection	359	(301)	58	2	60	60	0	38	42	4
ac	Payroll	428	(414)	14	(14)	0	0	0	0	0	0
ad	Corporate Procurement	571	(568)	3	91	94	94	0	72	72	0
ae	Property Management & Maintenance	422	(380)	42	30	72	147	75	280	348	68
af	Tickfield Training Centre	244	(274)	(30)	77	47	37	(10)	41	3	(38)
Total Net Budget for Portfolio	27,396	(21,184)	6,212	3,012	9,224	9,213	(11)	9,242	8,123	(1,119)	

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Leader
Portfolio Holder - Cllr R Woodley**

Virements	£000
Transfer from earmarked reserves	213
Allocation from Contingency	1
In year virements	2,798
	3,012

Forecast Outturn Variance	Year to Date Variance
a. Accounts payable income has reduced due to fewer schools using this function.	Accounts Payable income has reduced due to more schools holding their own bank accounts and no longer using the Council facility
b.	
c. Vacant posts and hours are likely to result in an underspend in staffing costs	Underspend as a result of staffing vacancies
d. Forecast variance due to the underspend on valuation fees in year only and underspend on Employee costs	Vacant hours in staffing
e.	An underspend in the employee costs in internal Audit is compensating for an overspend on contractor costs
f.	Overtime, agency staff and tools and equipment costs are exceeding budget – although a proportion of this should be capitalised (under the New Ways of Working Project). Repairs & maintenance contracts and cleaning costs are overspending against profiled budgets. Income is not being realised – due to the rooms having been taken out of service for the Civic Suite refurbishment
g.	
h.	Underspend on rents and insurance for the Community Centres
i.	Refuse collection, Repairs & Maintenance and Ground Maintenance for the property portfolio is underspent. Income from rental on land, shops and commercial units is currently exceeding target budget

Forecast Outturn Variance	Year to Date Variance
j. An expected underspend on VAT advisory costs, savings as there is no second Fund Manager in place, no Broker fees and no PWLB borrowing (schools using the facility) is being offset by an underspend on VAT advisory costs, short term borrowing not being required, a second Fund manager not being in place, no broker fees and a reduction in TM advisor and Barclays charges.	Underspend on Corporate Salaries, VAT advisory costs, Savings on 2 nd Fund Manager, Broker fees and PWLB costs. Pension backfunding is underspent against budget
k.	
l.	More court costs relating to Council Tax have been raised than anticipated although this will be countered by a higher Bad Debt Provision at the end of the year
m.	Underspend as a result of budget profiling
n. Anticipated underspends against Employees, Travel and Members Scrutiny costs	General underspends against the profiled budgets for Employees, Transport and Supplies & Services
o.	
p. Underspend on travel, hospitality and conference expenses	Underspend on National Insurance contributions, hospitality, travel and conference expenses for members
q. Overspend due to agency cover for long-term sickness	Pressure on employees' budget due to agency staff covering long term sick leave
r.	Grant for IER received at start of the year. The expenditure for the new electoral registration is on-going
s. Restructure and efficiencies	Current underspend on Staffing Costs. Higher income in Corporate Training being partially offset by 3 rd Party Training costs
t. Pressure on the employee budget due to redundancy costs	Redundancy costs have resulted in a pressure on employee costs
u.	Current underspend on salaries
v. The staffing restructure was not completed by the start of the financial year resulting in an anticipated overspend on the employees' budget	Savings were deducted from budget at start of the year; however some staff were in post until the end of July. An upfront payment has been made for children's outings. Income is currently exceeding the profiled budget
w.	Work is progressing to analyse the expenditure and income budgets following the restructure and merger of IT teams across the organisation. Circa £14k of unallocated savings are still to be applied
x.	
y.	
z.	

Forecast Outturn Variance	Year to Date Variance
aa. Higher than anticipated income received	Higher than anticipated income. A one off receipt from Essex County Council due to a refund from Tesco (following the cancellation of a new shopping area). This is offsetting an overspend on the employees budget due to agency staff costs Council, refund from Tesco due cancellation of new shopping area) which is offsetting the overspend on employees budget due to agency staff cost.
ab.	
ac.	
ad.	
ae. Income shortfall anticipated within the Property Traded Services section.	Income shortfall anticipated within the Property Traded Services section.
af. Additional income from room hire and fees and charges	An overspend on the Refreshments Budget at Tickfield Training Centre is being compensated by higher Room Hire and Fees income

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Enterprise, Tourism & Economic Development
Portfolio Holder - Cllr G Longley**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	525	(207)	318	0	318	318	0	215	236	21
b Amenity Services Organisation	2,862	(2,366)	496	10	506	576	70	423	610	187
c Economic Development	400	0	400	10	410	380	(30)	403	280	(123)
d Culture Management	203	(6)	197	0	197	197	0	132	125	(7)
e Library Service	3,781	(385)	3,396	358	3,754	3,754	0	2,607	2,648	41
f Museums And Art Gallery	1,069	(66)	1,003	(22)	981	981	0	678	598	(80)
g Parks And Amenities Management	4,605	(1,200)	3,405	1,125	4,530	4,560	30	3,228	3,179	(49)
h Climate Change	127	0	127	79	206	206	0	136	145	9
i Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,235	(1,310)	925	1,998	2,923	2,923	0	2,203	2,226	23
j Sports Development	190	(61)	129	0	129	129	0	86	76	(10)
k Sport and Leisure Facilities	847	0	847	858	1,705	1,605	(100)	1,374	1,271	(103)
l Southend Theatres	664	(16)	648	19	667	517	(150)	482	326	(156)
m Support to Mayor	199	0	199	(2)	197	197	0	136	132	(4)
n Town Centre	316	(47)	269	(160)	109	109	0	88	88	0
o Tourism	375	(10)	365	0	365	380	15	245	267	22
Total Net Budget for Portfolio	18,398	(5,674)	12,724	4,273	16,997	16,832	(165)	12,436	12,207	(229)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

85

0

4,188

4,273

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Enterprise, Tourism & Economic Development
Portfolio Holder - Cllr G Longley**

Forecast Outturn Variance	Year to date Variance
a.	
b. Pressures exist within the transport budget for Grounds Maintenance for fuel, maintenance and leasing.	Pressures exist within the transport budget for Grounds Maintenance for fuel, maintenance and leasing.
c. Staffing underspend from a part year vacancy.	Grants yet to be allocated.
d.	
e.	Staffing pressures within branch libraries.
f.	Utility costs from the closed Beecroft gallery.
g. Possible income shortfall from sporting activities.	Reduced contractor costs during the winter months.
h.	
i.	
j.	
k. Leisure centre management contract saving.	Leisure centre management contract saving.
l. Theatre management contract saving.	Theatre management contract saving.
m.	
n.	
o. Grants allocated for events within Southend.	Grants allocated for events within Southend.

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Community Development
Portfolio Holder - Cllr I Gilbert**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Closed Circuit Television	467	(18)	449	(61)	388	488	100	256	327	71
b Cemeteries and Crematorium	1,339	(1,833)	(494)	24	(470)	(470)	0	(283)	(356)	(73)
c Community Safety	417	(50)	367	19	386	310	(76)	267	223	(44)
d Customer Services Centre	1,985	(2,068)	(83)	(39)	(122)	(172)	(50)	(66)	(136)	(70)
e Council Tax Benefit	0	0	0	0	0	0	0	0	(26)	(26)
f Drug and Alcohol Action Team	2,747	(2,555)	192	323	515	515	0	50	49	(1)
g Dial A Ride	68	(2)	66	1	67	67	0	45	34	(11)
Housing Benefit and Council Tax Benefit Admin	3,091	(1,997)	1,094	5	1,099	1,189	90	513	553	40
i Rent Benefit Payments	99,128	(99,050)	78	200	278	548	270	606	719	113
j Public Health	5,475	(5,427)	48	774	822	822	0	549	155	(394)
k Partnership Team	319	0	319	4	323	323	0	209	186	(23)
l Registration of Births Deaths and Marria	423	(322)	101	4	105	105	0	66	64	(2)
m Support To Voluntary Sector	908	0	908	0	908	908	0	522	511	(11)
n Young Persons Drug and Alcohol Team	301	(255)	46	(12)	34	29	(5)	65	59	(6)
Total Net Budget for Portfolio	116,668	(113,577)	3,091	1,242	4,333	4,662	329	2,799	2,362	(437)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

1,096
(27)
173

1,242

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Community Development
Portfolio Holder - Cllr I Gilbert**

Forecast Outturn Variance	Year to Date Variance
a. Savings not being realised for CCTV, compensatory savings in Community Safety.	Savings not being realised for CCTV, compensatory savings in Community Safety.
b.	Crematorium income is higher than year to date budget
c. Budget identified to offset against CCTV shortfall.	
d. Underspend on staffing due to vacant posts	Staffing and Supplies & Services costs are underspent against the profiled budgets
e.	Overpayments repaid relating to prior years
f.	
g.	Income is exceeding profiled budget within the Dial A Ride service.
h. Pressure due to over time and agency costs	There is a budget pressure on overtime and agency costs which is being partially offset by an underspend on the Social Fund budget
i. Expected overspend on Benefits Payments, based on current trends	An overspend against the profiled budget for Rent Allowance and Rent Rebates
j.	
k.	The Partnership team received grant income at start of the year however expenditure is on-going
l.	
m.	Current underspend on employees' budget due to vacant hours
n.	

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Public Protection, Waste & Transport
Portfolio Holder - Cllr M Terry**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	77	0	77	320	397	397	0	265	263	(2)
b Concessionary Fares	3,485	0	3,485	171	3,656	3,656	0	1,842	1,847	5
c Decriminalised Parking	1,968	(1,668)	300	0	300	400	100	203	289	86
d Enterprise Tourism and Environment Central Pool	1,937	(1,992)	(55)	(42)	(97)	(97)	0	(63)	(86)	(23)
e Flood and Sea Defence	1,121	(63)	1,058	(307)	751	751	0	505	474	(31)
f Highways Maintenance	9,750	(2,192)	7,558	99	7,657	7,607	(50)	5,059	4,894	(165)
g Car Parking Management	1,455	(5,302)	(3,847)	49	(3,798)	(3,798)	0	(2,675)	(2,679)	(4)
h Passenger Transport	380	(80)	300	30	330	330	0	241	217	(24)
i Public Conveniences	588	0	588	29	617	634	17	397	399	2
j Road Safety and School Crossing	491	(60)	431	(31)	400	400	0	276	210	(66)
k Regional And Local Town Plan	1,285	(563)	722	123	845	845	0	657	818	161
l Transport Management	154	(150)	4	3	7	7	0	5	1	(4)
m Traffic and Parking Management	480	(5)	475	153	628	628	0	422	464	42
n Waste Collection	4,652	(500)	4,152	68	4,220	4,220	0	2,639	2,612	(27)
o Waste Disposal	3,994	0	3,994	74	4,068	3,673	(395)	2,708	2,299	(409)
p Environmental Care	860	(4)	856	(14)	842	842	0	571	563	(8)
q Civic Amenity Sites	649	(19)	630	22	652	652	0	431	433	2
r Waste Management	585	0	585	74	659	709	50	308	343	35
s Cleansing	2,357	(7)	2,350	35	2,385	2,385	0	1,616	1,580	(36)
t Vehicle Fleet	791	(772)	19	1	20	20	0	35	36	1
Total Net Budget for Portfolio	37,059	(13,377)	23,682	857	24,539	24,261	(278)	15,442	14,977	(465)

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Public Protection, Waste & Transport
Portfolio Holder - Cllr M Terry**

Virements	£000
Transfer from earmarked reserves	258
Allocation from Contingency	281
In year virements	318
	857

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c. Number of PCN's issued has significantly reduced in 2014/15.	Number of PCN's issued has significantly reduced in 2014/15.
d.	
e.	Contract expenditure yet to be incurred.
f. Streetworks permit income higher than anticipated.	Streetworks permit income higher than anticipated.
g.	
h.	
i. Repairs and maintenance costs of Public Conveniences.	
j.	
k.	LSTF programme accelerated in the first half of the year.
l.	
m.	
n.	
o. Gainshare outcome has resulted in an underspend against the expected position.	Credit note relating to prior year adjustment.
p.	

q.

r. Full year savings will not be achieved relating to the restructure in the waste team.

s.

t.

**General Fund Forecast 2014/15
at 30 November 2014 - Period 8
Regulatory Services
Portfolio Holder - Cllr M Assenheim**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	569	(362)	207	0	207	207	0	119	101	(18)
b Development Control	993	(455)	538	0	538	438	(100)	344	79	(265)
c Regulatory Business	837	(10)	827	30	857	857	0	525	518	(7)
d Regulatory Licensing	511	(425)	86	0	86	118	32	(66)	(29)	37
e Regulatory Management	1,225	(1,279)	(54)	1	(53)	(53)	0	55	(16)	(71)
f Regulatory Protection	457	(69)	388	7	395	399	4	145	175	30
g Strategic Planning	429	0	429	0	429	429	0	286	299	13
Total Net Budget for Portfolio	5,021	(2,600)	2,421	38	2,459	2,395	(64)	1,408	1,127	(281)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0
30
8

38

Forecast Outturn Variance	Year to date Variance
a.	Higher than anticipated income generated by the service.
b. Higher than anticipated income generated in the first quarter.	Higher than anticipated income generated in the first quarter.
c.	
d. Full year savings are unlikely to be achieved regarding contractor budgets.	
e.	Underspends are within staffing costs offset against Regulatory Protection.

f.

g.

Housing Revenue Account Forecast 2014/15
at 30 November 2014 - Period 8
Portfolio Holder - Cllr D Norman

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	288	0	288	288	0	192	172	(20)
b Premises (Excluding Repairs)	646	0	646	646	0	0	0	0
c Repairs	5,307	0	5,307	5,307	0	3,674	3,674	(0)
d Supplies & Services	65	0	65	65	0	43	21	(22)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,217	0	9,217	9,217	0	6,381	6,381	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	933	0	933	933	0	622	622	0
i Provision for Bad Debts	350	0	350	350	0	0	0	0
j Capital Financing Charges	10,818	0	10,818	10,818	0	5,784	5,781	(3)
Expenditure	27,624	0	27,624	27,624	0	16,697	16,651	(46)
k Government Grants	0	0	0	0	0	0	0	0
l Fees & Charges	(3,911)	0	(3,911)	(3,941)	(30)	(3,143)	(3,253)	(110)
m Rents	(25,635)	0	(25,635)	(25,785)	(150)	(17,105)	(17,320)	(215)
n Other	(227)	0	(227)	(227)	0	(218)	(209)	9
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(90)	0	(90)	(90)	0	(60)	(60)	0
q Recharges	(570)	0	(570)	(570)	0	(380)	(217)	163
Income	(30,513)	0	(30,513)	(30,693)	(180)	(20,986)	(21,139)	(153)
r Appropriation to Earmarked reserves	3,151	0	3,151	3,331	180	0	0	0
s Statutory Mitigation on Capital Financing	(262)	0	(262)	(262)	0	(109)	(109)	0
Net Expenditure / (Income)	0	0	0	0	0	(4,399)	(4,597)	(198)
Use of Reserves								
Balance as at 1 April 2014	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2015	3,502	0	3,502	3,502	0			

**Housing Revenue Account Forecast 2014/15
at 30 November 2014 - Period 8
Portfolio Holder - Cllr D Norman**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget.	Higher than expected service charges income because of a lower number of void properties than estimated in the budget.
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because all new and transferring tenancies are being let at formula rent.	Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because of all new and transferring tenancies are being let at formula rent.
n.	
o.	
p.	
q.	
r.	
s.	



**Capital Programme Budget
Monitoring 2014/15**

Period 8

**as at 30th November 2014
Departmental Summary**

Capital Programme Monitoring Report – November 2014

1. Overall Budget Performance

The revised Capital budget for the 2014/15 financial year is £45.261million. This includes all changes approved by Cabinet at its meeting on 11th November 2014. Actual capital spend at 30th November is £16.507million representing 36% of the revised budget. This is shown in Appendix 1. (Outstanding creditors relating to 2013/14 totalling £1.143million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Revised Budget 2014/15 £'000	Previous Expected Variance to Revised Budget 2014/15 £'000
Corporate Services	8,359	4,623	8,304	(55)	-
People	9,845	4,689	9,845	-	-
Place	18,403	4,453	17,704	(699)	-
Housing Revenue Account (HRA)	8,654	2,742	8,654	-	-
Total	45,261	16,507	44,507	(754)	-

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Corporate Services	8,212	98	49	8,359
People	974	8,871	-	9,845
Place	7,005	10,003	1,395	18,403
Housing Revenue Account (HRA)	8,457	-	197	8,654
Total	24,648	18,972	1,641	45,261

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30th November is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Corporate Services	98	49	147	27	120
People	8,871	-	8,871	6,667	2,204
Place	10,003	1,395	11,398	10,690	708
Housing Revenue Account (HRA)	-	197	197	197	0
Total	18,972	1,641	20,613	17,581	3,032

2. Department Budget Performance

Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £8.359million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Forecast Variance to Year End 2014/15 £'000	Previous Forecast Variance to Year End 2014/15 £'000
Accommodation Strategy - Main	3,955	3,011	3,955	-	-
Accommodation strategy - CCTV	87	13	87	-	-
Civic Centre – Server Room	209	90	209	-	-
Asset Management (Property)	1,631	549	1,581	(50)	-
Cemeteries & Crematorium	673	12	673	-	-
ICT Programme	1,540	948	1,535	(5)	-
Subtotal	8,095	4,623	8,040	(55)	-
Priority Works (see table)	264	-	264	-	-
Total	8,359	4,623	8,304	(55)	-

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	736
Remaining budget	264

Actual spend at 30th November stands at £4.623million. This represents 55% of the total available budget.

Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Works to the ground floor and public wing are coming to an end. The Registrars and Customer Contact Centre, temporarily relocated to Civic 2, have now returned to Civic 1.

Civic 2 is now undergoing refurbishment and this work is expected to be completed in early February 2015. Staff working at Southchurch will then relocate to Civic 2 with the lease of Southchurch being surrendered in March 2015.

Accommodation Strategy – CCTV

The Civic Centre CCTV system is being installed as part of the main works to the Civic Centre.

Civic Centre – Server Room

Work to the server room is now complete. The infrastructure wiring is now starting with server migration following on.

Asset Management (Property)

The contractors are now on site at Allan Cole House and the works are progressing well. The estimated completion of works is mid-December.

There have been delays on the development at Brunel Road therefore only £9k is expected to be needed in 2014/15. A request for the remaining £50k to be carried forward into 2015/16 will be included in the report to February Cabinet.

Cemeteries and Crematorium

The purchase of the land for the new burial ground has not yet taken place as the purchase is currently being finalised with lawyers. However £600k for the land purchase and associated works required as a condition of purchase is expected to be spent in 2014/15.

The works have started on the brick reline to cremator number two and is expected to be finished by Christmas.

The survey has been completed for the refurbishment of the West Chapel Pipe Organ. Invites to tender have been sent to 9 specialist organ builders and 2 quotes have been received to date.

ICT

The supplier has been confirmed for the installation of the 100Mbit fibre links for four branch libraries in Leigh, Kent Elms, Southchurch and Westcliff. The installation date is to be confirmed.

The replacement and enhancement to the Cash Receipting System project has been slightly delayed and the full budget is not expected to be spent in 2014/15. A carry forward request of £5k is expected in the February Cabinet report.

Priority Works

The Priority works provision budget currently has £264k remaining unallocated. £88k of this has been approved under delegation by the Corporate Director of Corporate Services to be used for creating capacity at the Tickfield Centre. The budget will be updated at February Cabinet.

Summary

Carry forward requests in the February Cabinet report will include £50k for Brunel Road Redevelopment and £5k for the Cash Receipting System.

Department for People

The revised Department for People budget totals £9.845million.

Department for People	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000	Previous Expected Variance to Year End 2014/15 £'000
Adult Social Care	672	96	672	-	-
General Fund Housing	916	502	916	-	-
Children & Learning Other	764	598	764	-	-
Condition Schemes	1,266	598	1,266	-	-
Devolved Formula Capital	338	333	338	-	-
Primary School Places	5,889	2,562	5,889	-	-
Total	9,845	4,689	9,845	-	-

Actual spend at 30th November stands at £4.689million. This represents 48% of the total available budget.

Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant and Mental Health Funding Stream. The Community Capacity grant will be spent on major adaptations that will enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. The Mental Health budget will be used to fund a contribution to MIND for the works/adaptation of the Jubilee Centre. This will be used as a Mental Health resource centre helping people with Mental Health needs increase their independence and offer advice and support as well as assistance with aspects of daily living.

General Fund Housing

Enforcement action against a number of rogue landlords is planned on the Empty Dwellings Management Works in Default scheme along with enforcement action on two properties in Southend on the other Empty Dwellings Management scheme.

Half of the Private Sector Renewal backlog cases have now been seen or closed. The team are working to clear as many as possible before year end.

Children & Learning Other Schemes

The Short Breaks for Disabled Children budget of £68k will be allocated over the next term.

The Department for Education scheme to give all infant age pupils a free lunch is underway and the capital allocation of £389k has been allocated to schools following a bidding round. This method was agreed by the schools themselves and ensures that each school can meet their individual needs. A second round of bids for funding has been offered by the Department for Education and 10 schools have submitted forms.

The final snagging works at Hinguar Primary School's new building are near completion. The final retention payment of £153k will be held subject to the completion of the agreed scheme of works which started in the summer holidays.

Retentions of £86k are also being held for works completed in 2013/14 at Temple Sutton Children's Centre, Hamstel Infant School, Lancaster Special school, Prince Avenue school and Kingsdown Special School. These will be paid once the defects periods are completed. These figures form part of the outstanding creditors referred to in the first paragraph of this report.

Condition Schemes

The budget of £1,266k has been allocated to address larger condition items in schools where the cost is over the schools capabilities to fund. Of this amount, £435k relates to projects started in 2013/14. Most of these works took place over the summer holidays to minimise disruption to the schools. Retentions of £27k are also being held for works completed in 2013/14 at five primary schools.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to schools distributed in two payments to all maintained schools. The grant for 2014/15 is £338k.

Primary School Places

Capital extensions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2014/15 spend of £5.89m is currently programmed. This covers large, multi-year projects at St Helens Catholic Primary School, Sacred Heart Catholic Primary School, Hamstel Infant School and the Federation of Greenways Schools. There are also single year projects at Darlington Primary School, Bournemouth Park Primary School, Porters Grange Primary School and St Marys Prittlewell Primary School with similar timelines.

Department for Place

The revised capital budget for the Department for Place is £18.403million. This includes all changes approved at November Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000	Previous Expected Variance to Year End 2014/15 £'000
Culture	2,859	963	2,859	-	-
Enterprise, Tourism & Regeneration	2,266	29	2,266	-	-
Coastal Defence	837	137	737	(100)	-
Highways and Infrastructure	1,570	851	1,570	-	-
Parking Management	300	30	50	(250)	-
Section 38 & 106 Agreements	1,264	101	1,015	(249)	-
Local Transport Plan	3,072	1,137	3,072	-	-
Local Sustainable Transport Fund	510	369	510	-	-
Better Bus	17	83	17	-	-
Bike Friendly Cities	260	160	160	(100)	-
Transport	4,716	479	4,716	-	-
Waste	150	9	150	-	-
Energy Saving Projects	582	105	582	-	-
Total	18,403	4,453	17,704	(699)	-

Actual spend at 30th November stands at £4.453million. This represents 24% of the total available budget.

Culture

Major works on both the Cenotaph and Shoebury Memorial are now complete. Research and specialist work is currently being undertaken for other sites around the borough and plaques have been commissioned.

There have been delays in starting the works on Priory Park's water main due to an application for Scheduled Ancient Monument Consent to English Heritage. The project is now expected to continue into 2015/16 and part of the budget has been carried forward accordingly.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on Southend Pier as well as the new scheme for the Coastal Communities Fund and the City Deal Incubation Centre.

The Contractors have now been appointed for the City Deal Incubation Centre and work has commenced on site to refurbish the Centre. The brief for an operator is out to the market for written responses before Christmas with interviews taking place in the new year.

Mott MacDonald is progressing the detailed design for the Coastal Communities Fund scheme and the detailed design is now ready for client consideration. Volker Fitzpatrick have also been undertaking geotechnical investigation on site. The full project is on track for delivery for March 2016.

Coastal Defence

The Shoebury Flood Defences scheme is now under review pending a cabinet decision on a way forward. The Environment Agency has been informed of the suspension of the scheme until further notice. A request to carry forward £100k of the £250k budget will be included in the report to February Cabinet.

The Slipway scheme at Two Tree Island is currently awaiting Marine Management approval. Work is expected to commence in January 2015.

Highways and Infrastructure

A work programme jointly funded by Southend Borough Council and LTP funding has been agreed by the Cabinet focussing on improving our road network. Contractual arrangements are now in place for phase one of the carriageway and footway maintenance programme and a number of resurfacing schemes have already been implemented.

The planned highways maintenance programme is well ahead and the remaining schemes are intended to be completed by the end of the financial year.

Parking Management

Resources have been allocated to the structural and surface improvements to the Civic Centre North car park. Property Services are working on this and arrangements are in hand to seek approval in December. Tendering is expected to begin in January with a view to works being undertaken in Spring 2015. This is to avoid disruption to customers and staff during the Christmas and Winter period and to ensure there is a robust plan to manage parking during the works to minimise inconvenience. A request to carry forward £250k will be included in the report to February Cabinet.

Section 38 and Section 106 Schemes

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities where consultation has begun and works are programmed for completion by March 2015, and funding to be spent in conjunction with LSTF on future bus service improvements with the possibility of a multi-operator smartcard to support new development in the area.

S38 schemes totalling £249k have been slow to start and a request to carry forward these budgets into 2015/16 will included in the report to February Cabinet.

Local Transport Plans (LTP Schemes)

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence. This is progressing with a number of schemes out to consultation and being reported to Traffic and Parking in January. Two further schemes are due to go out to consultation in January with a view to achieve allocated spend.

Two bridges have been identified for refurbishment, namely the Flemming Avenue and Tankerville Drive crossings of Prittle Brook. Detailed investigations are underway and the structures are programmed to be complete within this financial year. At the same time, proposals for repairs/replacement to the Chalkwell Station and Southend East Station foot bridges will continue to proceed.

Local Sustainable Transport Fund (LSTF)

Works on the Queensway and Victoria Gateway Urban Realm scheme commenced in July and is jointly funded by Bike Friendly Cities. Works are nearing completion with only the Boston Avenue works outstanding.

Better Bus

The final accounts from W&H Roads have now been received.

Bike Friendly Cities

The Bike Friendly Cities project officially finished on 30th September 2014. Funding was used to part fund some of the cycle related works on the Queensway and Victoria Gateway Urban Realm scheme. The project aimed to provide increased walking and cycling along Queensway and the London Road connecting the existing cycle facilities at Brighton Road and Victoria Gateway.

The project has £100k budget remaining which will be put forward for removal from the programme at February Cabinet.

Transport

The A127 Junction Improvement scheme supports the development of the Airport Business Park and will improve the junction capacity and access arrangements, reduce congestion and improve accessibility and safety for pedestrians and cyclists. Main construction works are programmed to be completed by April 2015 to meet the grant conditions. The Department for Transport grant has been received in full. Arup Consultants are providing design and supervision support services through the T-TEAR Framework. Lafarge Tarmac have been successful in the mini completion through the Eastern Highway Alliance Framework to carry out the main construction works with W&H Roads as the main sub-contractor. Utility diversion works for Vodaphone, UK Power Networks, BT overhead works and BT cabling works for traffic signal controls are now complete. Better Southend Information Boards are erected on each of the three main approaches to the roundabouts to inform drivers of the forthcoming works. The Better Southend website is advising residents, businesses and visitors on the progress of the works.

Waste

The Short Street depot is now well underway and we are now in possession of the site. Planning drawings have been prepared and have now been submitted.

The demolition of the old Waste Transfer Station building has now been completed. The tenders received for a new Waste Transfer Station have come in a lot higher than expected. Planning permission has now been requested for the revised scheme.

Energy Saving Projects

The project to insulate the Civic Centre includes draught-proofing the windows and insulating the walls at low levels. The main windows installation is now complete and quotes are currently being obtained for final completion.

LED lights are to be installed in the Civic Centre underground car park and the feasibility stage has been finalised. Resurfacing works are now scheduled so that this project can proceed.

There are also energy projects at Southend Adult Community College and Temple Sutton Primary School which will include LED lighting, insulation, heating controls and solar panels.

Summary

Carry forward requests to be included in February Cabinet include the Coastal Defence scheme for £100k, Car Parks Upgrade for £250k and S38 schemes totalling £249k.

The remaining £100k on the Bike Friendly Cities scheme will be removed from the programme at February Cabinet.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2014/15 is £8.654million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Forecast Variance to Year End 2014/15 £'000	Previous Forecast Variance to Year End 2014/15 £'000
Decent Homes Programme	7,689	2,387	7,689	-	-
Council House Adaptations	589	248	589	-	-
Sheltered Housing Remodelling	161	44	161	-	-
New Build 159 Bournemouth Park Road	215	64	215	-	-
Total	8,654	2,742	8,654	-	-

The actual spend at 30th November of £2.742million represents 32% of the HRA capital budget.

Decent Homes Programme

All of the 2014/15 Decent homes projects have been tendered and awarded. The works are on site and continuing. The LED communal lighting project has started and other energy initiative works are also being undertaken during the remainder of 2014/15.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2014/15.

Sheltered Housing Remodelling

The works to modernise the lift at Nestuda House have now been completed. The planned modernisation works for the lift at Trevett House is on hold pending Building Control approval.

New Build 159 Bournemouth Park Road

This relates to a new build identified in an area to the rear of 159 Bournemouth Park Road. The contractor is now on site.

Summary of Capital Expenditure at 30 November 2014

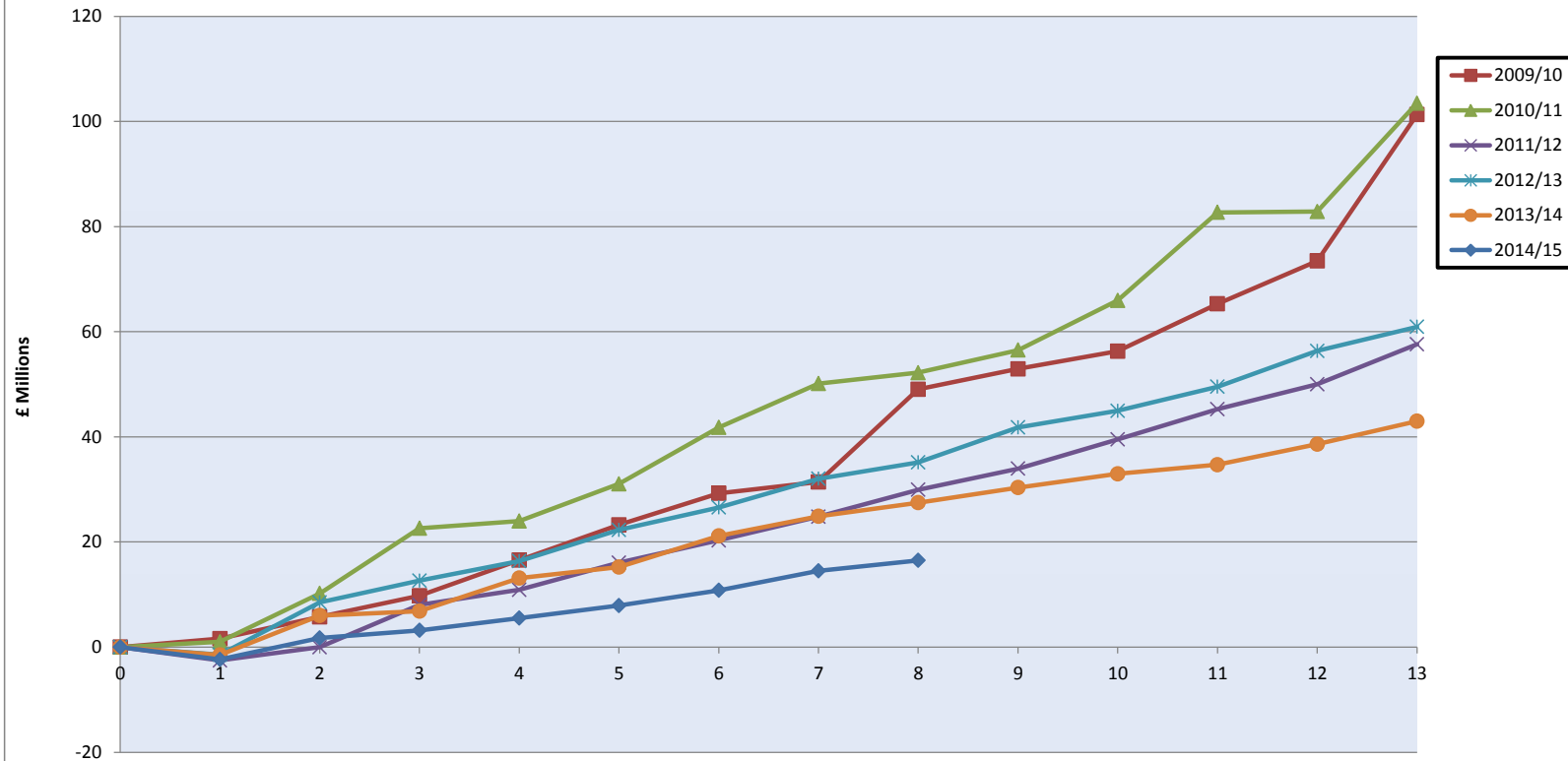
Appendix 1

	Original Budget 2014/15 £000	Revisions £000	Revised Budget 2014/15 £000	Actual 2014/15 £000	Forecast outturn 2014/15 £000	Forecast Variance to Year End 2014/15 £000	% Variance
Corporate Services	11,145	(2,786)	8,359	4,623	8,304	(55)	55%
People	15,915	(6,070)	9,845	4,689	9,845	0	48%
Place	23,277	(4,874)	18,403	4,453	17,704	(699)	24%
Housing Revenue Account	8,793	(139)	8,654	2,742	8,654	-	32%
	<u>59,130</u>	<u>(13,869)</u>	<u>45,261</u>	<u>16,507</u>	<u>44,507</u>	<u>(754)</u>	<u>36%</u>
Council Approved Original Budget - February 2014	59,130						
Corporate Services amendments	410						
People amendments	(176)						
Place amendments	1,110						
Carry Forward requests	4,256						
Accelerated Delivery requests to 2013/14	(1,510)						
Budget re-profiles (July and November Cabinet)	(20,566)						
New external funding	2,607						
Council Approved Revised Budget - Nov 2014	<u>45,261</u>						

Actual compared to Revised Budget spent is £16.507M or 36%

Appendix 2

Capital programme Delivery
Cummulative Capital Expenditure 2009/10 to 2014/15



Year	Outturn £m	Outturn %
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9
2013/14	43.3	93.8